Are you ready for Brexit?

Follow our three-step approach to prepare your business for the opportunities and challenges ahead.
The Government plans to trigger Article 50 by the end of the first quarter of 2017, beginning a formal two-year process of the UK leaving the EU. The Prime Minister has set out the UK’s priorities for Brexit negotiations and confirmed the country will leave the European single market.

Two years is not a long time to prepare for such a fundamental change, and our strong advice is to start your contingency planning now, in the spirit of ‘planning for the worst and hoping for the best’. The three-step approach contained in this document is designed to help you begin that process.

The range of issues that potentially have to be covered by any meaningful plan is extensive. That is why we have assembled a team of experts, both here in the UK and across the EU, who can help you prepare and, if necessary, implement a plan tailored to your unique circumstances.

You should regard any costs incurred now as an insurance premium to safeguard the security of your business. Doing nothing may well cost you more in the long run. Can you afford to run the risk?
Step 1 - Analyse your business risks and opportunities
Consider the impact of the following on your business:

### Income
- **Introduction of tariffs**
  - Key points
- **Loss of passporting arrangements**
  - Key points
- **Relocation of your client base**
  - Key points
- **Impact from changes in VAT and other indirect taxes**
  - Key points
- **The requirement to be regulated in other EU territories**
  - Key points
- **Major currency fluctuations**
  - Key points

### Costs
- **The effect of tariffs introduced by the UK**
  - Key points
- **Changes in indirect taxes charged by non-UK suppliers**
  - Key points

### People
- **Restriction on inward immigration**
  - Key points
- **Visa requirements on non-UK employees**
  - Key points
- **Visa requirements imposed by non-UK territories**
  - Key points
- **Impact on employment legislation**
  - Key points
- **Alternative sources of staff resources**
  - Key points

### Major currency fluctuation
- **Security of supply chain**
  - Key points
### Step 2 - Preparation of Plan
Plan your response to the identified risks and opportunities of Brexit. Consider the following:

#### Change in level of business activities
- **Changing your resources to cope with expected increase or decrease of activities**
  - **Key points**

- **Recruitment/redundancy costs**
  - **Key points**

- **Liquidation of surplus trading entities**
  - **Key points**

- **Rationalise trading structures**
  - **Key points**

#### Relocation of trading activities
- **Total/partial**
  - **Key points**

- **Choice of location**
  - **Key points**

- **Tax jurisdiction**
  - **Key points**

- **Correct trading structure company/branch etc.**
  - **Key points**

- **Language barriers**
  - **Key points**

- **Regulatory considerations**
  - **Key points**

- **Timescale**
  - **Key points**

- **Availability of government/regional grants**
  - **Key points**

- **Effect on current employees**
  - **Key points**

- **Office accommodation**
  - **Key points**
Step 3 – Implementation
Review and prepare a timeline and implement time-critical actions now. The following will take time, so start your implementation in good time:

- Finding accommodation
  - Key points

- Recruitment of local resources
  - Key points

- Relocation of key employees
  - Key points

- Applying for regulatory approval
  - Key points

- Registration with local tax and other authorities
  - Key points

Remember to keep your contingency plan up to date and review it on a regular basis and take professional advice throughout the process.
Our expert team can help you understand the impact of the Brexit on you and your business.
To find out more, please get in touch with your PKF Littlejohn partner or contact a member of our Brexit team:

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